

Organizer Application for Special Events

Email, fax, or mail to Peterborough Public Health at least three weeks prior to the event.



Event Name:			
Event Date(s):		Event Hours:	
Expected Daily Attendance:		Number of Food Vendors:	
Organizer Name:		Organizer Phone:	
Organizer Email:		Onsite Contact Phone:	
Mailing Address:		City/Town:	
Postal Code:			
Event Location:			
Type of Location:	<input type="checkbox"/> Public Park <input type="checkbox"/> Street <input type="checkbox"/> Commercial Property <input type="checkbox"/> Private Property		
Electricity Available to Vendors:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Potable Water Available to Vendors:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Potable Water Source	<input type="checkbox"/> Well Water <input type="checkbox"/> Municipal <input type="checkbox"/> Commercial (Hauled)		
Water Sample results attached (if Well Water):	<input type="checkbox"/> Yes <input type="checkbox"/> No	Method of Water Distribution to Vendors:	
Number of Permanent (Existing) Toilets with Handwashing Facilities:		Number of Portable Toilets:	
Number of Portable Handwashing Stations:		Additional Handwashing Stations at Petting Zoo (if applicable):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of Garbage Bins Available:		Frequency of Garbage Pick-Up:	

Please Include:

- | | |
|---|---|
| <input type="checkbox"/> Food Vendors | <input type="checkbox"/> Electrical Sources |
| <input type="checkbox"/> Petting Zoo | <input type="checkbox"/> Water Sources |
| <input type="checkbox"/> Washroom Facilities | <input type="checkbox"/> Wastewater Disposal |
| <input type="checkbox"/> Handwashing Stations | <input type="checkbox"/> Garbage Disposal Sites |

For larger special events, a separate drawing can be included with the application. Additional information may be added, such as the location of existing buildings, the location of private sewage systems, topographical characteristics (such as roads, ponds, streams, etc.), and any other details necessary to properly access the site.

Peterborough Public Health

Jackson Square, **185 King Street**, Peterborough, ON K9J 2R8

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