

**Board of Health for
Peterborough Public Health
MINUTES
Board of Health Meeting
Wednesday, March 13, 2024 – 5:30 p.m.
Multipurpose Rooms, 185 King Street, Peterborough**

In Attendance:

Board Members: Deputy Mayor Ron Black
Warden Bonnie Clark
Mayor Matthew Graham
Mr. Paul Johnston
Councillor Joy Lachica, Chair
Dr. Ramesh Makhija
Mr. Dan Moloney (virtual)
Councillor Keith Riel
Dr. Hans Stelzer
Councillor Kathryn Wilson (virtual)

Regrets: Councillor Dave Haacke
Mr. Scott Baker
Ms. Alida Gorizzan
Councillor Nodin Knott

Guests: Mr. Richard Steiginga, CPA, CA, Baker Tilly Kawarthas LLP

Staff: Ms. Hallie Atter, Director, Health Promotion Division
Ms. Donna Churipuy, Director, Health Protection Division & Chief Nursing Officer
Ms. Wendy Freeburn, Executive Assistant (Recorder)
Dr. Thomas Piggott, Medical Officer of Health & CEO
Mr. Larry Stinson, Director of Operations

1. Call to Order and Land Acknowledgement

Deputy Mayor Lachica, Chair, called the meeting to order at 5:32 a.m.

1.1. Provincial Appointment Renewals

The Chair reported that appointments for Mr. Dan Moloney and Mr. Paul Johnston have been approved for three-year terms by the Province.

The Chair reported Mr. Scott Baker is putting forward his resignation from the Board of Health. The Chair thanked Mr. Baker for his skills, expertise, voice and contributions at this table.

2. Confirmation of the Agenda

MOTION:

That the agenda be approved as circulated.

Moved: Mr. Moloney

Seconded: Warden Clarke

Motion carried. (M-2024-026)

Councillor Wilson and Mr. Maloney joined the meeting at 5:39 p.m.

3. Declaration of Pecuniary Interest

4. Consent Items to be Considered Separately

MOTION:

That the following items be passed as part of the Consent Agenda: 9.2a, 9.2b, 9.2c, 9.2d, 9.2e, 9.3.1, 9.3.2, 9.3.3, 9.3.4.

Moved: Mayor Graham

Seconded: Dr. Stelzer

Motion carried. (M-2024-027)

MOTION (9.2.a b c d e):

That the Board of Health for Peterborough Public Health receive the following for information:

- a. E-newsletter dated February 5, 2024 from the Association of Local Public Health Agencies (aLPHa).
- b. Email dated February 9, 2024 from the Premier to the Board Chair, in response to the Chair's original letter dated January 31, 2024 regarding intimate partner violence.
- c. Email dated February 19, 2024 from Health Canada to the Board Chair, in response to the Chair's original letter dated January 31, 2024 regarding indoor air quality. Note: As suggested by Mr. Carreau, the original correspondence has been forwarded to the National Research Council of Canada.
- d. Letter dated February 27, 2024 from the Board Chair to Minister Jones regarding the funding announcement for a Community Health Centre in Peterborough.
- e. Letter dated February 27, 2024 from the Board Chair to Warden Clark and County Council regarding the merger announcement. Note: Similar letters were sent to City Council, Curve Lake and Hiawatha First Nation Councils, local MPPs and MPs.

Moved: Mayor Graham

Seconded: Dr. Stelzer

Motion carried. (M-2024-027)

MOTION (9.3.1):

That the Board of Health for Peterborough Public Health receive the staff report, Summary of Complaints, 2023, for information.

Moved: Mayor Graham

Seconded: Dr. Stelzer

Motion carried. (M-2024-027)

MOTION (9.3.2):

That the Board of Health for Peterborough Public Health receive the staff report, Summary of Donations, 2023, for information.

Moved: Mayor Graham

Seconded: Dr. Stelzer

Motion carried. (M-2024-027)

MOTION (9.3.3):

That the Board of Health for Peterborough Public Health receive the staff report, Summary of Research Activities, 2023, for information.

Moved: Mayor Graham

Seconded: Dr. Stelzer

Motion carried. (M-2024-027)

MOTION (9.3.4.):

That the Board of Health for Peterborough Public Health:

- receive the staff report, Audit Letter of Engagement, 2023, for information;
- engage the audit services of Baker Tilly Kawarthas LLP; and
- authorize the Chair and Vice-Chair to sign the Letter of Engagement.

Moved: Mayor Graham

Seconded: Dr. Stelzer

Motion carried. (M-2024-027)

5. Delegations and Presentations

6. Confirmation of the Minutes of the Previous Meeting

MOTION:

That the Board of Health for Peterborough Public Health approve the minutes of the meeting held on February 21, 2024

Moved: Councillor Wilson

Seconded: Dr. Makhija

Motion carried. (M-2024-028)

7. Business Arising From the Minutes

8. Staff Reports

8.1. Presentation: Adverse Childhood Experiences and Resilience

MOTION:

That the Board of Health for Peterborough Public Health receive the following presentation for information:

- Title: Adverse Childhood Experiences and Resilience
- Presenters:
 - Kara Koteles, RN, BScN, Public Health Nurse, Family & Community Health
 - Kate Dunford, RN, BScN, Public Health Nurse, Family & Community Health

Moved: Warden Clarke

Seconded: Dr. Makhija

Motion carried. (M-2024-029)

8.2. Presentation: Safe Sewage Program Divestment Update

Donna Churipuy provided the update of the Safe Sewage Program Divestment in Julie Bromley's absence.

The Board sent their thanks to Julie Bromley, Manager, Environmental Health for her expertise, leadership and extensive work on the Safe Sewage Program Divestment.

The Board sent their congratulations to Kathleen Shepherd, Public Health Inspector, on her retirement and their gratitude for providing her services beyond her retirement to ensure the divestment is successful. They noted Kathleen is well known and well respected for her work at Peterborough Public Health.

MOTION:

That the Board express their congratulations on her retirement and send their gratitude and well wishes to Kathleen Shepherd for her long tenure of 37 years with Peterborough Public Health.

Moved: Warden Clarke

Seconded: Deputy Mayor Black

Motion carried. (M-2024-030)

MOTION:

That the Board of Health for Peterborough Public Health receive the following presentation for information:

- Title: Safe Sewage Program Divestment Update
- Presenter: Donna Churipuy for Julie Bromley, Manager, Environmental Health (Absent)

Moved: Mr. Johnston

Seconded: Mayor Graham

Motion carried. (M-2024-031)

8.3. Merger Exploration Update

Two motions were presented for consideration by the Board of Health. It was determined that further confidential discussion would occur in camera, and that the motions would be considered after that item.

9. Consent Items

MOTION (9.4.1):

That the Board of Health for Peterborough Public Health receive meeting minutes of the Indigenous Health Advisory Circle (IHAC) from December 15, 2023 for information.

Moved: Mayor Graham

Seconded: Dr. Makhija

Motion Carried. (M-2024-032)

10. New Business

10.1. Board of Health Committees

MOTION

That the Board of Health for Peterborough Public Health receive the report, Board of Health Committees Update, for information.

Moved: Mayor Graham

Seconded: Warden Clarke

Motion carried. (M-2024-033)

The board recessed for ten minutes at 6:42 p.m.

11. In Camera to Discuss Confidential Matters

The Chair noted the addition of item (k) to the in-camera session confirming two reasons for going in camera, in accordance with the Municipal Act, 2001, Section 239 (2):

- (b) *Personal matters about an identifiable individual, including Board employees*
- (k) *a position, plan, procedure, criteria or instruction to be applied to any*

negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c.25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

MOTION:

That the Board of Health for Peterborough Public Health go in camera at 6:52 p.m. to discuss the agenda, approved as amended.

Moved: Dr. Makhija

Seconded: Dr. Stelzer

Motion Carried: (M-2024-34)

MOTION:

That the Board of Health rise from the In-Camera session at 8:10 p.m.

Moved: Dr. Stelzer

Seconded: Deputy Mayor Black

Motion Carried. (M-2024-035)

12. Motions for Open Session

The Chair noted there were no motions from the in-camera session to report in open session.

The following motions were passed in relation to item 8.3:

MOTION:

WHEREAS, the Board of Health understands that full and adequate funding for voluntary public health unit mergers will be supported by the Ministry of Health;

WHEREAS, the Board of Health believes that a merger of the Haliburton Kawartha Pine Ridge District Health Unit (HKPRDHU) and Peterborough Public Health (PPH) Boards of Health will result in a more effective level of service to all area residents; and

WHEREAS, the Board of Health seeks to maintain or enhance the existing partnerships with First Nations in communities served by the Health Units;

Therefore, be it resolved that the Board of Health for Peterborough Public Health:

- Intends to pursue a merger with the Board of Health for HKPRDHU; and
- Agrees to work together to develop a business case and funding proposal regarding the merger, subject to sufficient funding being provided by the Ministry of Health as specifically outlined in the business case; and
- Create a joint Board of Health Merger Steering Committee, with equal membership from both HKPRDHU and PPH, to support the development of a Business Case and guide collaborative work towards a merger.

Moved: Mayor Graham

Seconded: Dr. Stelzer
Motion carried. (M-2024-036)

MOTION:

That the Board of Health for Peterborough Public Health:

- approve the Joint Merger Steering Committee (JMSC) Terms of Reference, as circulated; and,
- appoint the following members to the JMSC: Deputy Mayor Joy Lachica, Councillor Kathryn Wilson and Deputy Mayor Ron Black.

Moved: Mayor Graham

Seconded: Dr. Stelzer

Motion carried. (M-2024-037)

13. Date, Time, and Place of the Next Meeting

Note: A special meeting in late March may be required.

Next regularly scheduled meeting:

Wednesday, April 10, 2023, 5:30 p.m.

Multipurpose Rooms, 185 King Street, Peterborough

14. Adjournment

MOTION:

That the meeting be adjourned.

Moved by: Dr. Makhija

Seconded by: Councillor Riel

Motion carried. (M-2024-038)

The meeting was adjourned at 8:12 p.m.

Chairperson

Medical Officer of Health